



# Merced County Correctional Officers

## Shop Steward Election Guidelines 2014

---

- ▶ The Local Union is conducting a mail ballot referendum to elect seven (7) shop stewards to represent Unit 2 members.
- ▶ The term of office shall be for three years.
- ▶ These guidelines will be posted at the Main Jail Facility and at the John Latorraca Correctional Facility from March 1, 2014 through March 19, 2014.
- ▶ All nominations must be received by 2359 hours on March 5<sup>th</sup>, 2014. Nominations may be submitted via e-mail to [organizing@ibt856.org](mailto:organizing@ibt856.org) or by sending a written statement to Teamsters 856, 453 San Mateo Ave, San Bruno, CA, 94066 ATTN: Merced Corrections
- ▶ Nominees will be contacted to confirm their acceptance. Nominees must be members in good standing to be placed on the ballot.
- ▶ **Ballots will be mailed to each member and must be returned in the postage-paid envelope provided and postmarked no later than March 17<sup>th</sup>.**
- ▶ Ballot envelopes will be opened and counted in the presence of members at the Main Jail Facility on Wednesday, March 19<sup>th</sup> at 1400 hours in the break room.
- ▶ Newly elected positions will take effect on April 1, 2014.
- ▶ At any time during the 3-year term, the membership may petition the Local Union to remove a steward. A minimum of 25% of the members in the eligible voting group must sign the petition for it to be considered by the Local Union. Upon receipt of a valid petition for removal, a committee made appointed by the Executive Board of the Local Union shall conduct an investigation to evaluate the merits of the request. At the conclusion of the investigation, the Local Union will announce its findings and will determine if the removal of the steward prior to the conclusion of their elected term is warranted.

### **Ballot Instructions:**

1. Mark your choices for shop stewards on your ballot.
2. Place your ballot in the envelope marked "Ballot".
3. Place the "Ballot" envelope in the postage-paid return envelope and return in mail.